
Terms of Reference for the Strategic Development Committee

Purpose of the strategic development group

To monitor, develop and influence the strategic direction of the college and ensure that the different strands of the remit interlink with each other in order to ensure a cohesive approach to the college's strategic development

Constitution

The Governing Body of Ellesmere College has established a committee to the Governing Body to be known as the Strategic Development Committee. The committee has no executive powers other than those specifically delegated in these terms of reference.

Membership

The Governors of Ellesmere College shall determine, and review annually at the first meeting of the academic year, the terms of reference and membership of the committee. Associate members may be members of the committee, but the majority of committee members shall be governors from the full governing body.

Membership will include:

- Voting members:
- 4 Governors
- Principal

Non voting members:

- Associated members, as appropriate

Chair

A Chair of the committee will be appointed by this committee. If no chair is in place, a temporary chair will be elected for each meeting

Attendance

Members of the committee may allow other persons to attend meetings as appropriate

Quorum

Business will only be conducted if the meeting is quorate. There must be at least three governors to be quorate on this committee

Frequency

The committee will meet a minimum of three times per year, and will take place the two weeks prior to the full governing body meeting

Accountability

Members will be invited to declare any interests they might have in any issues arising at the meeting that might conflict with the business of the Governing Body

Clerking

A member of the college administration team

Objectives:

- To consider and advise the governing body on standards and other matters relating to the school's curriculum, including statutory requirements and the School's Curriculum Policy
- Ensure the school has a curriculum that satisfies statutory requirements and meets the students' needs including extension and enrichment activities
- To consider curricular issues which have implications for Finance and Personnel decisions and to make recommendations to the finance and personnel committee or the Governing Body
- To agree and monitor the school's curriculum policy
- To ensure that strategies are in place to raise achievement for all students
- To ensure that there is high quality teaching and learning across all year groups
- To oversee appraisal arrangements for staff
- To receive the principal's report on staff appraisal and make recommendations to the governors' finance committee
- To ensure there is reliable assessment and high quality tracking information for all learners and to receive and discuss pupil progress reports

-
- To make arrangements for the Governing Body to be represented at college improvement discussions with the LA and for reports to be received by the Governing Body
 - To oversee arrangements for individual governors to take a leading role in specific areas of provision, e.g. teaching and learning and to receive regular reports from them and advise the Governing Body
 - To oversee the implementation of the college's policy for educational visits and learning outside of the classroom, including the appointment of a named co-ordinator
 - To establish a charging and remissions policy for activities
 - To monitor pastoral issues including agreeing and monitoring the school's behaviour for learning policy
 - To receive reports on exclusions and other behaviour data
 - To receive reports on attendance
 - To establish and keep under review arrangements for Governors' visits to school
 - To consider teaching and learning issues which have implications for finance and staffing decisions and to make recommendations to the Governing Body and relevant committees
 - To ensure that any recommendations from OFSTED are implemented and that appropriate governors are fully involved in the process by supporting the relevant staff members
 - To arrange and oversee a review cycle for all relevant policies