

## **CHARGING POLICY FOR STUDENTS**

Ellesmere College will adopt the following policy for charging students who attend.

### **Public Examinations**

No charges may be made for entering students for public examinations.

### **Voluntary Contributions**

The Co-Principals or Governing Body may ask parents for a voluntary contribution towards the cost of:

- a) Any activity which incurs an additional cost and takes place during school hours
- b) Any cooking ingredients used from school, or materials used in D & T

The contribution must be genuinely voluntary and the students of parents who are unable or unwilling to contribute may not be discriminated against. Where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then it must be cancelled.

### **Residential Trips**

Ellesmere College is to charge for the cost of board and lodging during residential. This cost must not exceed the actual cost of the provision.

Where the trip takes place wholly, or mainly during school hours, children whose parents are in receipt of the following support payments, will in addition to having free school lunch entitlement, also be entitled to the remission of these charges:

- Income Support
- Income-based Jobseeker's Allowance
- Child Tax Credit, provided the parent is not entitled to Working Tax Credit and their annual income does not exceed £18,000.

### **Reprographics**

All personal reprographics will be charged at a rate above cost, and these rates will be approved annually and subject to VAT.

### **Work Experience**

The cost of participation in work experience will be met from the college budget. Student expenses are met by students, which will include transport and meals.

### **Damages**

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The Governing Body reserves the right to seek reparation from parents where their children cause loss, breakages or damage to school property.

**Lettings**

All lettings will be charged in accordance with our Charging Policy.